

**GUIDELINES FOR THE GRANT OF FINANCIAL ASSISTANCE FROM CCDAC FUND FOR CENTRAL SECTOR SCHEME I.E., CONSERVATION AND SAFETY SUB SCHEME UNDER RULE 12D (1) AND (2) OF THE COLLIERY CONTROL (AMENDMENT) RULES, 2021**

**GUIDELINES FOR CCDAC'S ASSISTANCE FOR PROTECTIVE WORKS.**

1. Protective works to be considered for CCDAC's financial assistance.
  - a. Stowing operation for stabilization of the ground for protection of the important surface structures etc. protection of public utility like, roads, railway line, or surface structures provided that any Govt agency such as DGMS specifically requires these works to be done by Coal Company. However, assistance shall only be provided for the mines closed before 2009 i.e., before introduction of Mine Closure Plan
  - b. The Protective works against fire, inundation, includes,
    - i. Blanketing with incombustible materials like bentonite, clay material.
    - ii. In case of use of CO<sub>2</sub> & N<sub>2</sub> flushing for working against fire in underground, the assistance shall be provided for procurement/installation of CO<sub>2</sub>/Nitrogen generation plant (mobile/stationary) owned by coal company.
    - iii. Installation of innovative /modern systems to enhance safety such as protection of embankment of river passing near mines including Automatic float alarm/triggers in conjunction with IT enabled real time monitoring system.
    - iv. Projects relating to health and sanitation in underground mines such as bio toilets will be considered.
2. The Coal Conservation and Development Advisory Committee may reimburse a maximum amount of 70% of the cost of Protective work limited to 1.00 Crs. subject to fulfilling the guidelines or any other instruction issued by Coal Conservation and Development Advisory Committee. The balance cost of Protective work should have to be borne by the concerned Coal Company.
3. Application for Assistance for Protective works shall be made in prescribed format to the Member Secretary of Coal Conservation and Development Advisory Committee giving details of the Protective works to be carried out.
4. No Assistance shall be given for meeting the expenses of depreciation and interest for any Protective work unless otherwise expressly approved. Only revenue expenditure shall be allowed for reimbursement.
5. No claims for subsidy would be admissible for items of work which are necessarily or incidental to or a part of routine production or Safety and are required to be done under the Coal Mines Regulation or any other statutes.
6. No assistance for any Protective work undertaking as part of any Approved Project to be funded by other sources of Ministry as well as if the activity is covered in approved project report of the mine; would be admissible for assistance by Coal Conservation and Development Advisory Committee.
7. The Protective work shall have to be approved by the competent authority of the Coal Company in regard to the Estimated Expenditure.
8. If due to unforeseen circumstances Protective Work is to be undertaken without making a prior application, the Coal Controller/Member secretary of Coal Conservation and Development Advisory Committee shall be intimated forthwith of such intention to be followed by a regular application for assistance from Coal Conservation and Development Advisory Committee.
9. No Additional Claim shall be entertained for any Protective Work carried out in Area /Locations, which have not been approved.

10. The Protective work done after expiry of the specified period would not be eligible for assistance without approval of Coal Conservation and Development Advisory Committee. No escalation in cost of estimated of Protective Work shall be reimbursable.
11. If any Protective work is required to be undertaken at the instance of Central Government or by Coal Conservation and Development Advisory Committee the entire expenditure of Protective work may be considered for assistance.
12. The exact measurement along with measurement book, plan, section etc. shall be submitted during scrutiny of claims of Protective work. The expenditure incurred shall be certified by the Chief of Finance/General Manager/Director of the company.
13. The area of work is considered under Category (General/NER/ST/SC) is to be mentioned in the proposal.

### **GUIDELINES FOR CCDAC'S ASSISTANCE FOR SCIENTIFIC DEVELOPMENT WORKS**

Scientific Development Works to be considered for CCDAC's financial assistance.

- i. Development/adoption of innovative underground coal mining methods like, thin seam mining (less than 1.5 mts), Coal Bed Methane extraction (for gainful use), etc.
- ii. Development and utilization of innovative explosives other than conventional explosives.
- iii. Techno-economic studies of various UG and surface transport systems in mines, which are safer, more eco-friendly, and economical than present day transport system **for NER mines only.**
- iv. Investigation into problems of rock burst in mines.
- v. IT enabled continuous monitoring of strata and instrumentation for hidden slip detection in UG mine.
- vi. Real time environmental tele-monitoring, introduction of automation, etc in underground mines, with storage of such data.
- vii. Development of system of mechanized dressing of roof & sides (for equipment only).
- viii. Use of Wireless communication system in underground mines.
- ix. Monitoring of underground active winning/working places by use of U/G high resolution cameras (CCTV) with data backup.  
Assistance for above works in each mine for 1<sup>st</sup> Project @ 60 % with ceiling of Rs. 5 Crores, 2<sup>nd</sup> Project @ 30% with ceiling of Rs 2.50 Crores and 3<sup>rd</sup> Project @ 20% of cost with ceiling of Rs 1.25 Crores.
- x. To encourage innovation and usage of modern technology in mines of India, one-time CCDAC assistance shall be provided to mining companies as follows.
  - a) Indigenous equipment will be given more preference over foreign equipment. Priority for assistance on modern technologies to be given to UG mines and OC mines with difficult mining conditions.
  - b) Introduction of innovative technology to monitor and prevent slope/dump failure in OC mines.
  - c) Innovative technology to monitor and control movement of HEMM in OC mines to enhance safety.
  - d) Introduction of innovative technology for monitoring and control of movement of machines in UG coal mines for better safety i.e., Wi-Fi tracking system for man and machinery.
  - e) Introduction of Artificial Intelligence in OC & UG mines for better safety.
  - f) Air cooling plant in deep UG mine

To encourage innovation, CDAC assistance shall be provided to mining companies as follows. The 1<sup>st</sup> Project shall be provided assistance @ 60 % of

project cost limited to max of 2.00 Cr, for 2<sup>nd</sup> @ 30% limited to Rs 1.00 Cr and for 3<sup>rd</sup> Project @ 20% limited to Rs 50.00 Lakhs Cr. Same Company shall not be considered twice for the same technology.

- xi. Conversion from steam winders to electric winders should be considered only for old mines and 70% of the scrutinized cost may be reimbursed. CCDA assistance will be given for conversion and not for new installation.
2. Application for Assistance for Scientific Development Works shall be made in prescribed format to the Member Secretary of Coal Conservation and Development Advisory Committee giving details of the Scientific Development Works to be carried out.
3. No Assistance shall be given for meeting the expenses of depreciation and interest for any Scientific Development Works unless otherwise expressly approved. Only revenue expenditure shall be allowed for reimbursement.
4. No claims for subsidy would be admissible for items of work which are necessarily or incidental to or a part of routine production or safety and are required to be done under the Coal Mines Regulation or any other statutes.
5. No assistance for any Scientific Development Works undertaking as part of any Approved Project to be funded by other sources of Ministry would be admissible for assistance by Coal Conservation and Development Advisory Committee.
6. The Scientific Development Works shall have to be approved by the competent authority of the Coal Company in regard to the Estimated Expenditure.
7. If due to unforeseen circumstances Scientific Development Works is to be undertaken without making a prior application, the Coal Controller/Member secretary of Coal Conservation and Development Advisory Committee shall be intimated forthwith of such intention to be followed by a regular application for assistance from Coal Conservation and Development Advisory Committee.
8. No additional claim shall be entertained for any Scientific Development Work carried out in Area /Locations, which have not been approved.
9. The Coal Conservation and Development Advisory Committee may reimburse maximum up to 60% of the cost of Scientific Development Works or as per availability of Budget subject to fulfilling the guidelines or any other instruction issued by Coal Conservation and Development Advisory Committee. The balance cost of Scientific Development Works should have to be borne by the concerned Coal Company.
10. The Scientific Development Works done after expiry of the specified period would not be eligible for assistance without approval of Coal Conservation and Development Advisory Committee. No escalation in cost of estimated of Scientific Development Works shall be reimbursable.
11. If any Scientific Development Works is required to be undertaken at the instance of Central Government or by Coal Conservation and Development Advisory Committee the entire expenditure of Scientific Development Works may be considered for assistance.
12. The exact measurement along with measurement book, plan, section etc. shall be submitted during scrutiny of claims of Scientific Development Works. The expenditure incurred shall be certified by the Chief of Finance/General Manager/Director of the company.
13. The area of work is considered under Category (General / NER / ST / SC) is to be mentioned in the proposal.

**GUIDELINES FOR THE GRANT OF FINANCIAL ASSISTANCE FROM CCDAC FUNDS FOR CENTRAL SECTOR SCHEME I.E., DEVELOPMENT OF TRANSPORT INFRASTRUCTURE IN COAL FIELDS UNDER RULE 12D (5) OF THE COLLIERY CONTROL (AMENDMENT) RULES, 2021**

**GUIDELINES FOR CCDAC'S ASSISTANCE FOR ROAD CONSTRUCTION**

1. Roads to be considered for CCDAC's financial assistance only for the mines of **NER OR for the Greenfield projects** in remote locations with no other access. The rate of assistance shall be 70% for new roads and 50% for RCC roads. Provided that such road is for:
  - a. Connecting the points of production, processing dispatch or consumption which are beneficial to Coal Industry e.g., road connecting Railway Siding, Mines, Coal Preparation Plant, CHP, Central/Regional Workshop and Stores, Thermal Power Stations etc.,
  - b. Transportation of sand, steel, machine etc. and related mining activity for Coal Industry.
  - c. Arterial Roads connecting Highways/Mine roads to mining block/blocks.
  - d. Roads connection mines/group of mines to nearest Town to facilitate development of new mines and related mining activities.
2. Bridges, Culverts, Flyovers, Sub-Ways, Drains etc. shall be integral part of road construction, provided it falls in the eligible category. The alignment of road shall be free from all encumbrances. Only one time assistance for construction of particular road for a maximum width of seven (7) meter width (double lane) should be given.
3. Roads projects smaller than 2 Km in length shall not be considered for assistance under this Central Sector Scheme.
4. No roads shall be eligible for assistance for construction if it is part of any Approved Project to be funded by other sources of Ministry.
5. The roads in a colony of a coal company or any other such road for social/welfare purposes would not be eligible for assistance e.g., under Community Development Scheme etc.
6. No roads shall be eligible for assistance which are under sole responsibility of State Government and are only occasionally required to be used for transportation of coal, sand and any other related industrial activity.
7. No proposal of strengthening of State PWD Road used for transportation Coal & Sand will be considered.
8. State and National Highways are supposed to be constructed for taking the load of all commercial traffic and shall be excluded from such consideration for assistance.
9. No assistance shall be considered for repair and maintenance of road for which Coal Company has to take the responsibility.
10. No proposal for road construction will be admitted for assistance unless land is available.
11. No cost for procurement of land for construction of road and for rehabilitation and resettlement of affected people and properties would be borne by this fund.
12. No proposal for accepting revised cost estimates during execution or after completion of the work shall be entertained. However, whether revised cost estimates is accepted or rejected, the proposed road work has to be completed by the sponsoring company from their own sources. Once a scheme is sanctioned within a time frame of completion, no escalation will be entertained for delay in completion.
13. For concrete pavement, under specification for road and bridge works of MORTH (Ministry of Road, Transport and Highways) and IRC (Indian Road Congress)-58 latest editions, section 600 may be followed.

- a. For dry lean cement concrete sub-base, sub-section 601 of section 600 should be followed.
  - b. For cement concrete, Sub-section 602 of section 600 should be followed.
  - c. For rolled cement concrete base, Sub-section 603 of section 600 should be followed.
  - d. For quality control test for concrete road construction Sub-section 903.5 of section should be followed.
14. No road alignment falling in National Highway Route for strengthening, widening etc. of NH will be considered for assistance.
  15. No change in alignment or specification should be done without the consent of CCDA Committee, however minor changes in alignment could be done and which should be immediately reported to the CCDAC.
  16. No restriction shall be imposed in the passage of public vehicles on such roads by Coal Company or any other agency.
  17. While obtaining “no objection certificate” from State/Central Government or any other agency, it shall be directly mentioned that the proposed road shall be used for transportation of coal/sand/machinery, or any activates related to coal mining apart from other use.
  18. Coal Conservation and Development Advisory Committee may reimburse @70% of the cost of construction for new road and for reinforce concrete roadways @ 50% cost and balance amount should be met by the Coal Company from other sources.
  19. State Government, in the interest of law & order may impose some restriction, as they may feel necessary from time to time.
  20. The Central Government or CCDA Committee will not be responsible for any mishap on this road after it is completed during the construction of this road.
  21. The CCDA Committee may engage a Govt. agency for inspection and checking of the construction of the road as and when felt necessary. There must not be wide variation between the estimated by CCDAC and awarded value/Cost. (maximum 5% variation may be specified)
  22. Proposed road shall not normally pass over Coal Bearing Area. No road proposal will be admitted for assistance in the mine area where opening permission for mining has not been obtained from the Coal Controller.
  23. Claims shall be raised quarterly duly approved and signed by one Board level Director of Coal Company, GM/CGM (Finance) and HOD (Civil) of Coal Company with contractor’s payment bills within the framed time schedule along with physical progress of work shown as per Bar-Chart enclosed.
  24. All claims should accompany a certificate issued by Quality Control Cell of the Company for work value upto Rs.50 lakhs that work has been executed satisfactorily as per specification. For work more than Rs.50 lakh, similar certificate from a Central Government Agency/a reputed National Laboratory/NABL or an Accredited Educational Institution should be attached.
  25. All bills raised by external agencies like PWD, CPWD, BRO, R&B etc are also to be certified by CGM/GM (Civil), one Board level Director of Coal Company and GM/CGM(Finance) of the Company for claiming reimbursement/adjustment or advance.
  26. A Coal Company desirous of road construction with intent of getting reimbursement of the cost or asking for an advance for construction would make an application to the Member Secretary, CCDA Committee in the prescribed format giving details of specification of road along with culverts, sub-way etc after obtaining the approval of the Competent Authority for the expenditure so involved.
  27. Application for construction of road in prescribed formats should be submitted to Coal Controller and Member Secretary of CCDA Committee at least six (6) months before commencement of construction. However, CCDA Committee may relax this period if circumstances so arise. No work should be done with a view to claiming assistance without intimation to Coal Controller and subsequent confirmation by CCDA Committee.

28. All proposals/Applications conforming to above guidelines should have Board approval and application should be signed by the Director/Nominated Owner of the Company. The proposal should accompany the following documents/information.
- a. Copy of Coal Company Board's approval and checklist to be signed by Nominated Owner of the Company.
  - b. Technical specification: -
    - i. **For all Arterial Roads/Major Roads** – This shall conform National Highway standard as per Indian Road Congress (IRC) respective codes of practices and/or Ministry of Road Transport and Highways (MORTH) specifications (Govt. of India). The carriageway width of the road shall be decided as per traffic density and importance of road in single lane, intermediate lane or double lane as per above specifications. Crust thickness and method of design shall conform to IRC: 37-1984 or its revised edition after ascertaining CBR value, traffic density as per IRC clauses 3.0, 3.1, 3.2 and as per design curves for flexible pavements.
    - ii. **For other roads** – This should conform to the specification as per standard practice for CPWD/State PWD.
  - c. Wherever necessary clearance from the forest department and No Objection Certificate of the State Government are to be furnished.
  - d. Road map with cross sectional drawing of road/culvert/bridge/drain.
  - e. Specification should cover lead, lift, camber etc. Camber is to be provided from soiling layer.
  - f. Certified details of measurement sheet showing calculations of quantities of various items.
  - g. Certified detailed estimate and abstract of estimate based on measurement sheets.
  - h. For Schedule of rates items, reference is to be given for adoption of Schedule of rates i.e., CPWD, PWD, R&B etc. with the year. For non- Schedule of rates items standard analysis to be carried out. The method of updating with details is to be given for updated estimate.
  - i. Approval of HOD (Civil), Head of Finance of Coal Company Headquarter and a Board Level Director of Coal Company for the Cost Estimate and Revised Cost Estimate if any.
29. The area of work is considered under Category (General /NER /ST / SC) is to be mentioned in the proposal.
30. A large concrete plaque at prominent point must be put in such road depicting that it has been built with assistance from CCDAC Committee fund

### **GUIDELINES FOR CCDAC'S ASSISTANCE FOR RAIL INFRASTRUCTURE WORKS**

1. Rail Infrastructure works to be considered for **CCDAC's** financial assistance.
  - a. Rail infrastructural works for opening up new Coalfields which would otherwise not have been so opened up shall be eligible for 100 % assistance. All such works shall be executed directly through the Ministry of Railways for which the cost.
  - b. The other works shall be eligible for 70% assistance from the CCDAC funds in the following order of priority.
    - i. New Rail lines connecting a Coalfield or a group of mines to the main Railway track not covered in above.
    - ii. Major works of re-modeling of sidings and new sidings, which help in substantially increasing the despatch of coal by rail.
    - iii. Other works of construction of new links connecting to Colliery and improvement in rail loading infrastructure which, though may not increase coal

dispatches by rail but shall reduce wagon turnaround time or reduce road transportation to existing rail sidings.

2. Such grants under CCDAC's funds shall be made available only for rail infrastructure works for which a prior written approval for making such a grant available from CCDAC funds has been accorded by the Government.
3. No assistance under CCDA funds shall be available for any works for loading of coal onto rail wagons (i.e., CHPs etc.)
4. No assistance shall be available for the purpose of maintenance or upkeep of any railway sidings, etc.
5. Shifting of any road, O/H lines, settlement of inhabitants etc. and cost of land acquisition in connection with rail infrastructure shall be borne by the Coal Company
6. Mechanized Railway Sidings shall be eligible for assistance. No Wharf Wall Railway Sidings shall be considered for assistance.
7. No proposal for accepting revised cost estimates during execution or after completion of the work shall be entertained. However, whether revised cost estimates is accepted or rejected, the proposed road work has to be completed by the sponsoring company from their own sources. Once a scheme is sanctioned within the time frame of completion, no escalation will be entertained for delay in completion.
8. The area of work is considered under Category (General / NER / ST / SC) is to be mentioned in the proposal.

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**FORM – PW  
(Application)**

**APPLICATION FOR ASSISTANCE FOR PROTECTIVE WORKS TO BE CARRIED  
OUT DURING THE YEAR 20-- - -- FOR APPROVAL OF CCDAC.**

1	Name of the Coal/Lignite Company	
2	Name of the Mine	
3	Nature and description of Protective Work.	
4	Purpose for which such works are under taken.	
5	Whether the Protective Work is in compliance with an order of DGMS or any other Govt. body and if so, the reference number and date of such order	
6	Estimated quantum of work	
7	Expenditure involved for completion of work.	
8	Date of commencement of work	
9	Expected date of completion of work.	
10	The area of work is considered under Category (General/NER/ST/SC)	

Mine Manager  
(With stamp)

Agent  
(With stamp)

General Manager  
(With stamp)

Note: Forwarding letter along with **Checklist** should be signed by Nominated Owner.

**FORM – SDW  
(Application)**

**APPLICATION FOR ASSISTANCE FOR SCIENTIFIC DEVELOPMENT WORKS  
(MAN-RIDING SYSTEM/ TELEMONITORING/ TELECOMMUNICATION/ OTHER  
MODERN SYSTEM) TO BE CARRIED OUT DURING THE YEAR 20-- - -- FOR  
APPROVAL OF CCDAC.**

1	Name of the Coal/Lignite Company	
2	Name of the Mine	
3	Nature and description of Work.	
4	Purpose for which such works are under taken.	
5	Whether the Scientific Development Work is in compliance with an order of DGMS or any other Govt. body and if so, the reference number and date of such order	
6	Estimated quantum of work	
7	Expenditure involved for completion of work.	
8	Date of commencement of work	
9	Expected date of completion of work.	
10	The area of work is considered under Category (General/NER/ST/SC)	

Mine Manager  
(With stamp)

Agent  
(With stamp)

General Manager  
(With stamp)

Note: Forwarding letter along with **Checklist** should be signed by Nominated Owner.

**FORM – PW  
(Claim)**

**CLAIM FOR ASSISTANCE FOR PROTECTIVE WORKS CARRIED OUT DURING  
THE PERIOD ----- - ----- FOR APPROVAL OF CCDAC.**

1	Name of the Coal/Lignite Company	
2	Name of the Mine	
3	Nature and description of Work.	
4	Purpose for which such works are under taken.	
5	Copy of order of DGMS or any other Govt. body (if any) and the reference number and date of such order.	
6	Details of work (Drawings of work done and other relevant data to be enclosed).	
7	Total length / unit.	
8	Total claimed amount (Rs.)	
9	Estimated quantum of work and expenditure involved for completion of works.	
10	Progressive total Quantum of work so far completed and expenditure made up to current claims.	
11	Date of commencement of work	
12	Date of completion of work.	

Mine Manager  
(With stamp)

Agent  
(With stamp)

General Manager  
(With stamp)

Head of Finance  
(Area)

Note: Summary of claims along with **Checklist** should be signed by Nominated Owner.

**FORM – SDW  
(Claim)**

**CLAIM FOR ASSISTANCE FOR SCIENTIFIC DEVELOPMENT WORKS (MAN-  
RIDING SYSTEM/ TELEMONITORING/ TELECOMMUNICATION/ OTHER MODERN  
SYSTEM) CARRIED OUT DURING THE PERIOD ----- - ----- FOR  
APPROVAL OF CCDAC.**

1	Name of the Coal/Lignite Company	
2	Name of the Mine	
3	Nature and description of Work.	
4	Purpose for which such works are under taken.	
5	Copy of order of DGMS or any other Govt. body (if any) and the reference number and date of such order.	
6	Details of work (Drawings of work done and other relevant data to be enclosed.	
7	Total length / unit.	
8	Total claimed amount (Rs.)	
9	Estimated quantum of work and expenditure involved for completion of works.	
10	Progressive total Quantum of work so far completed and expenditure made up to current claims.	
11	Date of commencement of work	
12	Date of completion of work.	

Mine Manager  
(With stamp)

Agent  
(With stamp)

General Manager  
(With stamp)

Head of Finance  
(Area)

Note: Summary of claims along with **Checklist** should be signed by Nominated Owner.

**Check List for application submitted for protective works carried out in Budget Estimated for the year----- at -----Colliery/Mine**

1. The application has been made as per the guidelines of the CCDA Committee
2. The Protective works are approved by the competent authority of the coal/lignite Company in regard to the estimated expenditure.
3. The Protective Work under taken has not arisen due to breach of any Regulation or negligence of the Coal/Lignite Company.
4. The Cost of coal/lignite retrieved in course of undertaking the Protective Works, if any, is deducted from the amount claimed.
5. Capital expenditure, interest, depreciation charges and cost escalation has not been claimed.
6. The Protective work under taken is not incidental or a part of routine production activity or of a safety measure incidental to day to day working of the mine.
7. The Protective Work under taken is not part of any approved project to be funded by source other than CCDA assistance.

AGENT

General Manager

Director(Tech)/Nominated Owner

**Check List for application submitted for Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology) carried out in Budget Estimated for the year-----  
----- at -----Colliery**

1. The application has been made as per the guidelines of the CCDA Committee
2. The Scientific Development Work is approved by the competent authority of the coal/lignite Company in regard to the estimated expenditure.
3. The Scientific Development Work under taken has not arisen due to breach of any Regulation or negligence of the Coal/Lignite Company.
4. The Cost of coal/lignite retrieved in course of undertaking the Protective Works if any is deducted from the amount claimed..
5. Capital expenditure, interest, depreciation charges and cost escalation has not been claimed.
6. The Scientific Development Work under taken is not incidental or a part of routine production activity or of a safety measure incidental to day to day working of the mine.
7. The Scientific Development Work under taken is not part of any approved project to be funded by source other than CCDA assistance.

AGENT

General Manager

Director(Tech)/Nominated Owner

### **Check List for claiming assistance for Protective Work for the Quarter Ending**

1. The Protective Works is approved by the Competent authority of the Coal/Lignite Company in regard to the estimated expenditure.
2. The Application for Protective work has been made in advance in the prescribed form to the Coal Controller and has been approved by CCDA Committee in the meeting.
3. The Protective Works undertaken has not arisen due to breach of any regulation or negligence of the Coal/Lignite Company.
4. The Cost of coal/lignite retrieved in course of undertaking the Protective Works, if any, has been deducted from the amount claimed.
5. Capital expenditure and interest and depreciation charges and cost escalation has not been claimed.
6. The Protective Works undertaken is not incidental to or a part of routine production activity or a safety measure incidental to routine work of the mine.
7. The claim has not been made for any Protective Works undertaken as part of any approved project to be funded by source other than CCDA fund.
8. The exact measurement along with plan/Section has been submitted.
9. The expenditure incurred for Protective Work has been certified by the Chief of Finance/General Manager/Director of the Company

AGENT /Manager

General Manager

Area finance Head

Director(Tech.)/Nominated Owner

Check List for claiming assistance for Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology) for the Quarter Ending

1. The Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology)is approved by the Competent authority of the Coal/Lignite Company in regard to the estimated expenditure.
2. The Application Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology) has been made in advance in the prescribed form to the Coal Controller and has been approved by CCDA Committee in the meeting.
3. The Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology) undertaken has not arisen due to breach of any regulation or negligence of the Coal/Lignite Company.
4. The Cost of coal/lignite retrieved in course of undertaking Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology) if any has been deducted from the amount claimed.
5. Capital expenditure and interest and depreciation charges and cost escalation has not been claimed.
6. The Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology) undertaken is not incidental to or a part of routine production activity or a safety measure incidental to routine work of the mine.
7. The claim has not been made for any Scientific Development work undertaken as part of any approved project to be funded by source other than CCDA fund.
8. The exact measurement along with plan/Section has been submitted.
9. The expenditure incurred for Scientific Development Work(Man-Riding, Tele-monitoring and others Modern Technology) has been certified by the Chief of Finance/General Manager/Director of the Company

AGENT /Manager

General Manager

Area finance Head

Director(Tech.)/Nominated Owner

**FORMAT FOR SUBMISSION OF APPLICATION FOR ASSISTANCE TOWARDS RAIL DEVELOPMENT PROJECT / RAILWAY SIDING TO BE UNDERTAKEN BY COAL COMPANIES UNDER COAL MINES (CONSERVATION AND DEVELOPMENT) ACT, 1974.**

1. Name of the Coal Company & address.

2. Name of the Area where Rail Development/Siding is required.

3. Rail network in the area with their details. (Enclose a plan of the Area incorporating the existing and proposed Rail networks/ Siding in different colours.)

4. Details of justification for building such Railways/Siding (i.e. for opening new field or for restructuring existing one or new sidings)stating the difficulties being experienced now, the benefits expected in terms quantum of coal despatches ,reduction in the cost by eliminating /reducing road transportation , reduction in W.T.A.T. etc.(A copy of the DPR should be enclosed)

[Note: Shifting of any road, O/H lines, settlement of inhabitants etc. and cost of land acquisition in this connection shall be borne by the Coal Company]

5. Actual length of the Railway line/Siding to be newly developed/reconstructed (Give all necessary specifications and the distance of siding from pit-head/Quarry)

6 Whether ownership of the concerned land is with the applicant and if not whether

written permission from the owner has been obtained for development of the Railway/Siding?

7. (a) What is the total estimated cost involved and Time required for completion of the project? (Amount should include cost of Civil works, Rail bridge works, Track works, Signaling, Telecom, Electrification works etc.)

(b) whether the estimated cost is prepared by the Department or Railways ? (Give detailed estimate)

8. How the work is to be implemented?

(a) Whether the project is to be undertaken by departmentally or Railways or by private agency ?

(b) Phase-wise/ year-wise execution programme along with expected expenditure .

9. Has the Railway project been approved by the Board of Directors of the Company? (Enclose approval document/documents).

10. a) Whether assistance sought is 100%, 50%, If 50%, who will share the balance ?

b) What will be share of the cost to be borne by the company itself and the balance share any to be funded by whom (give the name of the agency )?

11. Whether it shall be a public or private Railway/Railway Siding?

12. In case proposed Railway passes through Forest Area, whether

environmental clearance has been obtained? (Enclose clearance document/s).

13. Whether approval of Central Government has been obtained?
14. Whether N.O.C. from Ministry of Railways(M.O.R.) been obtained . If so, certified copy of the same may be enclosed.
15. Indicate the estimated quantity of coal per annum to be evacuated through siding being proposed.
16. Whether adequate dust suppression arrangement has been envisaged ?
17. The area of work is considered under Category (General / NER / ST / SC).

**AGENT/MANAGER**

**GM-AREA**

**GM-(CIVIL)/RAILWAY(HQ)**

**SIGNATURE OF DIRECTOR/NOMINATED OWNER OF THE COMPANY.**

**To  
The Coal Controller and Member Secretary,  
Coal Conservation and Development Advisory Committee,  
Office of the Coal Controller,  
1, Council House Street,  
Kolkata – 700 001.**

**CLAIM FORM ROAD / RAIL**

Claim for assistance towards Road/Rail infrastructure development works for the quarter ending .....

**Claim period from .....**

1	Name of Coal Company & address	:	
2	Name of the Project area	:	
3	Name & description of the road/rail infrastructure development works	:	
4	Purpose for which works are undertaken	:	
5	Whether the road/rail infrastructure development works are approved by CCDAC	:	
6	Whether there is any deviation from the sanctioned scheme. If so, whether it was approved by CCDAC.	:	
7	Details of work/drawing with bar/pie chart progress and work order copies & other relevant documents are submitted	:	Y/N
8	Amount of claim/bill	:	
9	Relevant certified R/A bills are enclosed	:	
10	Estimated quantum of work and expenditure involved for completion of work	:	
11	Progressive total of quantum of works so far completed and expenditure made upto date including the current claim	:	
12	Scheduled date of completion of the work	:	
13	Anticipated date of completion of work	:	
14	Certificate for quality assurance for the executed job are enclosed	:	Y/N

I/We hereby declare that the expenditure shown here in has actually been incurred for the sanctioned scheme.

Place :

Date :

STAFF OFFICER (CIVIL)      AREA FINANCE MANAGER      AREA GENERAL MANAGER

GENERAL MANAGER (CIVIL)      G.M.(FINANCE)      BOARD LEVEL DIRECTOR  
 COMPANY H.Q.      COMPANY H.Q.      COAL COMPANY  
 (SIGNATURE & SEAL)

**FORMAT OF SUBMISSION OF APPLICATION FOR ASSISTANCE TOWARDS ROAD DEVELOPMENT PROJECT TO BE UNDERTAKEN BY COAL COMPANIES UNDER COAL MINES (CONSERVATION & DEVELOPMENT) RULES,1975 AND AMENDMENT THEREOF.**

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- 1 Name of Coal Company & address :  
-
- 2 Name of the area where Road Development to be taken :  
-
- 3 Existing Road ways in the area with their details(please enclosed a plan of the area incorporating the existing and proposed roadways in different colour) :  
-
- 4 Details of the purposes for building such road, stating difficulties now being experienced and the extent of overall improvement expected in the area. :  
-
- 5 Actual length of Roadway/Roadways to be newly developed/reconstructed and nature of construction(please give all necessary specification) :  
-
- 6 Whether Ownership of the concerned land is with application and if not whether written permission from the owner has been obtained for development of the road. :  
-
- 7 What is the total amount involved and time required for completion of the job. :  
-
- 8 How the work is to be implemented(Phase-wise execution programme along with expected expenditure please be given) :  
-
- 9 Has the road project been approved by the Board of Directors of the Company. :  
-
- 10 What will be share of the cost to be borne by the Company itself. :  
-
- 11 Whether it shall be a public or private road. :  
-
- 12 In case proposed road passes through forest area - whether environment clearance has been obtained. :  
-
- 13 The area of work is considered under Category (General / NER / ST / SC) :

**Staff Officer (Civil)**

**Area Finance Manager**

**Area General Manager**

**General Manager (Civil)  
Company H.Q.**

**G.M. (Finance)**

**Board Level Director  
(Signature & seal)**

**To  
The Coal Controller & Member Secretary,**

**Coal Conservation & Development Advisory Committee,  
1, Council house Street,  
Kolkata - 700 001.**

## **CHECKLIST FOR APPLICATION SUBMITTED FOR CONSTRUCTION / DEVELOPMENT OF ROAD DURING.**

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- 1 The construction of road has been approved by the competent authority of the coal company in regard to the estimated expenditure.
- 2 The road for which the application has been made is not a part of any approved project to be funded from different sources.
- 3 The road to be constructed is meant to connect the points of production, processing, despatch or consumption which is beneficial to the Coal Industry.
- 4 The road to be constructed is not for social/welfare purpose and in the residential colony of the coal company.
- 5 No cost for procurement of land for construction of road has been claimed.
- 6 The road to be constructed is not a part of National High Way/State High Way.
- 7 The road to be constructed with the fund provided by CCDA Committee will be considered a public road. No restriction shall be imposed for the public vehicle on such road.

GENERAL MANAGER (CIVIL)  
COMPANY H.Q.

G.M.(FINANCE)  
COMPANY H.Q.

BOARD LEVEL DIRECTOR  
COAL COMPANY