

Office Order

Sub: -Work Allocation among Officers of CCO Kolkata & Delhi-reg.

In supersession of all earlier orders in this regard, the revised work allocation amongst various officers of CCO Kolkata & Delhi in respect of the Coal Controller's Office Officers would be as follows.

S. No.	Name of Officers & Designation	Work related to Section
1.	Nikita Garg, Deputy Director Contact No.-8800667427	i. Statistics Section-I/II ii. EDM/GIS related Matters iii. DDO (Kolkata) iv. RTI Act-2005 v. Official Language Policy related matters vi. Parliament Questions related Matters
2.	Smt. Shanta Guha Dy. Assistant Coal Controller Contact No. 9830363531	i. Administration-II (Establishment) ii. Pension related Matters iii. Vigilance related Matters iv. Mine Plan approval & its compliance v. Coal Block Allocation related matters vi. Mine Closure Plans related matters, vii. Coal Conservation & Development viii. CCDAC & Star rating related matters ix. Technical, i.e., Opening Permission & Grade grade related matters x. NMET, Royalty, DMF& Excise Duty xi. Land acquisition under CBA Act 1957
3.	Shri Gaurang Singh Dy. Assistant Coal Controller Contact No. 9432385709	xii. Accounts related Matters (A-III) xiii. General Administration (A-IV) xiv. CRI xv. Legal

2. A separate order relating to work allocation of OSD, CCO, Kolkata & Delhi, of Coal Controller's office being issued separately.
3. Smt. Shanta Guha, DACC is also assigned the work of NCDDO and Commissioner of Payments for CCO, Delhi.
4. This issues with the approval of the Coal Controller.


13/09/2021

(Shanta Guha)

Dy. Asstt. Coal Controller (Admin)

Copy to: -

1. Officers concerned CCO Kolkata & Delhi.
2. PS to Coal Controller, M/o Coal New Delhi.
3. IT Cell, CCO, with the request to upload on the website of the CCO.
4. Office Order File
5. Notice Board