

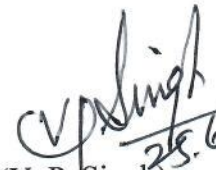
Office Order**Subject:-Work Allocation among Officers/Executives of CIL/SCCL of CCO (HQ)-reg.**

In supersession of all earlier orders in this regard, the revised work allocation amongst various Section Heads (Deputy Director / DACC'S/OSD) in respect of the Coal Controller's /section Office Officers/ OSD would be as follows.

S. No.	Name of Officers & Designation	Work Distribution/section
1.	V. P. Singh, Director Contact No. 9454500140	Overall Monitoring & Supervision of Statistics section. Overall responsible for National Coal Index. Look after non statutory regulatory functions. For purpose of Administration, Monthly Accounts and monthly paybills, is designated as Head of Office.
2.	Shri Indradeep Roy Chowdhary Deputy Director Contact No.9874984222	i. Statistics Section-I/II ii. National Coal Index iii. EDM related Matters iv. GIS related Matters v. Commission of Payments vi. IT vii. RTI Act-2005 & Hindi related matters viii. Parliament Questions related Matters
3.	Shri Gauranga Singh Dy. Asstt. Coal Controller Contact No. 9432385709	i. Accounts related Matters (A-III) ii. General Administration (A-IV) iii. DDO
4.	Smt. Shanta Guha Dy. Asstt. Coal Controller Contact No. 9830363531	i. Coal Block Allocation related matters ii. Mine Closure Plans related matters, iii. Coal Conservation & Development iv. Star rating related matters v. Technical, i.e. grade related matters vi. Excise Duty Cell
5.	Shri Sadanand Mukherjee Dy. Asstt. Coal Controller Contact No. 9830462536 (He is retiring on 30.06.2020)	i. Administration -II (Establishment) ii. Pension related Matters iii. Legal related Matters iv. Vigilance related Matters v. CRI related Matters (Receipts & Issue)

S. No.	Name of CIL/SCCL Executives & Designation	Work related to Section
5.	Dr. Sujoy Majumdar, OSD (M &QM) Contact No. 9883419618	i. Opening Permission & Grade Approval ii. CCDA related Matters iii. Mine Closure Plan iv. Coal Block Allocation related matters v. Mine Plan vi. Star Rating related matters vii. Scrutiny Committee
6.	Shri Subhasis Sahu OSD (Techenical) Contact No. 9433223369	i. Opening Permission & Grade Approval ii. CCDA committee related Matters iii. Land acquisition under CBA Act 1957
7.	Shri R. K. Sutra Dhar, OSD Contact No. 9433007015	i. NMET, Royalty, DMF & Excise Duty ii. Regional Head of CCO NEC
8.	Shri Kinshuk Mukhopadhyay OSD Contact No. 9433007012	i. Mine Closure Plan ii. Coal Conservation & Development iii. Bridge Linkage, Bank Guarantee (old) iv. Star Rating related matters

2. A separate order relating to work allocation among the Regional Head of Coal Controller's office to different Regional Office is being issued separately.
3. On retirement of Shri Sadanand Mukherjee, work allotted to him will be handled by as follows.
Work allotted as per serial no (1) and (2) will be handled by Smt. Shanta Guha and as per serial no (3) , (4) and (5) will be handled by Shri Gauranga Singh.
4. This issues with the approval of the Coal Controller.


 (V. P. Singh) 25.6.20
 Director & Head of Office

Copy to:-

1. Officers concerned.
2. PPS to JS & Coal Controller, M/o Coal.
3. DBA, with the request to upload on the website of the CCO.
4. Office Order File
5. Notice Board